



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Despatch date: Friday 10th October 2025.

You are summoned to attend a meeting of the
Services Committee on
Wednesday 15th October 2025
At The Guildhall, Mill Street, Ludlow.

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Pride of Place litterpicking
- St Johns Guardians
- Henley Road cemetery babies area

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION

Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. APOLOGIES

To receive apologies from members of the Committee.

4. DECLARATIONS OF INTEREST

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

6. LUDLOW'S UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. MINUTES

To approve as a correct record the open minutes of Services Committee on **Wednesday 3rd September 2025.**

8. ITEMS TO ACTION

To note the items to action sheet from **Wednesday 3rd September 2025.**



ITEM	Attachment
9. <u>PRIDE OF PLACE LITTERPICKING</u> To consider Ludlow Town Council (either a Councillor, or a member of staff) co-ordinating Ludlow Pride of Place litterpicks from January 2026, if no-one else steps in to leading the role.	9
10. <u>ST JOHNS GUARDIANS</u> a) To note success of the first event. b) To consider the volunteer groups Terms of Reference in Appendix 1. c) To consider expenditure on bulbs.	10
11. <u>PLANTING TASK AND FINISH GROUP</u> To receive the notes from the first meeting of the Planting Task & Finish Group, and to consider the recommendations.	11
12. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
13. <u>HENLEY ROAD CEMETERY BABIES AREA</u> a) To consider the quotation for the new paved area. b) To consider the suggested layout of the babies area.	12
<p style="text-align: center;">M e m b e r s h i p</p> <p>Councillors Addis, Childs (Vice Chair), Cowell (Chair), Gill, Ginger, Harris, Hepworth, Lyle, Maxwell-Muller, Parry, Tapley and Taylor.</p>	
<p style="text-align: center;">Notes</p> <p>The next Services Committee meeting will be held on Wednesday 26th November 2025.</p>	

ITEM 7.

MINUTES

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 3RD SEPTEMBER 2025** on the rising of Full Council at **7.45PM**

S25/044 PRESENT

Chair: Councillor Cowell

Councillors: Addis, Childs (Vice), Gill, Harris, Lyle, Maxwell-Muller, Parry, Tapley and Taylor.

Officers: Gina Wilding, Town Clerk
Helen Jones, Senior Admin Assistant

S25/045 ABSENT

Councillors Ginger and Hepworth were absent.

S25/046 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair, Councillor K Cowell, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S25/047 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S25/048 APOLOGIES

Apologies were received from Councillor Ginger and Councillor Hepworth.

S25/049 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared

Conflicts of Interest
None declared

Personal Interests
None declared

S25/050 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S25/051 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry (Ludlow South) updated the Council on the new bus service with Minsterley Motors, due to commence on 27th October 2025. She also reported that she is now a member of a Shropshire Council Task and Finish Group reviewing all aspects of parish councils.

S25/052 MINUTES

RESOLVED KC/DC (unanimous)

That the minutes of the Services Committee meeting held on Wednesday 23rd July 2025 be approved as a correct record and signed by the Chair.

S25/053 ITEMS TO ACTION

RESOLVED KC/DL (unanimous)

That the Items to Action from the Services Committee on Wednesday 23rd July 2025 be noted.

S25/054 LINNEY PLAY AREA ACCESS QUERY

RESOLVED MT/IMM (unanimous)

Fencing was deemed inappropriate due to cost and the site's susceptibility to frequent flooding. It was agreed that no public consultation will be undertaken at this time. However, the option of installing permanent signage regarding dog fouling will be investigated, and costings will be brought back to the committee for consideration.

Councillor Gill left the meeting at 8pm.

S25/055 RESOLVED IMM/MT (unanimous)

That social media be utilised to remind the public about keeping dogs under control and cleaning up after them.

S25/056 LUDLOW MARKET UPDATE

RESOLVED KC/MT (7:0:2)

That the update from the Market Officer be noted.

S25/057 LUDLOW MARKET WEBSITE

RESOLVED KC/MT (7:0:2)

That the update regarding the new website be noted.

S25/058 NABMA ANNUAL REVIEW

RESOLVED KC/DL (unanimous)

That the NABMA annual review document be noted.

Councillor Harris left the meeting at 8.03pm

S25/059 SEVERN TRENT – BATHING WATER QUALITY INVESTIGATIONS

RESOLVED PA/KC (7:0:1)

To approve the request from Severn Trent to install a temporary auto-sampler kiosk at the same bankside location as in 2022.

S25/060 CHRISTMAS LIGHTS IN CORVE STREET

RESOLVED KC/IMM (unanimous)

That the update on adaptations required for Christmas lights on Corve Street be noted.

S25/061 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED KC/DL (unanimous)

The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 8.16pm.

Chair

Date

Closed session minutes WILL be issued for this meeting.



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 3RD SEPTEMBER 2025** on the rising of Full Council at **7.45PM**

S25/062 QUOTATIONS FOR TREE WORKS

RESOLVED IMM/KC (unanimous)

That the third quote received from Derek Bufton Tree Services be considered.

S25/063 RESOLVED PA/IMM (7:0:1)

That the quotation of £2,390.00 + VAT from Benbow Brothers Ltd be accepted.

The meeting closed at 8.16pm.

Chair

Date

ITEM 8.

ITEMS TO ACTION

Services Committee
Items to Action

11/09/2025

ITEMS COMPLETED				
S23/080	<u>S22/069 PLAY AREA UPDATES – WHEELER ROAD AND HOUSMAN CRESCENT</u> To hold back on the replacement of the climbing wall at Wheeler Road play area until nearby CCTV is operational, and a conversation has been had with South Shropshire Youth Forum. Bring updated costs to Committee when CCTV is connected. Action – when will the CCTV be connected?	To obtain a date when the CCTV will be connected.		
	<u>S/63, S/123, S/74 BOATING UPDATE AT LINNEY RIVERSIDE PARK</u> Could the Committee be provided with an update regarding this project.	Update on progress required.		
S24/181	<u>OFFER FROM CIVIC SOCIETY</u> That subject to the following provisions, the offer of a Cercis Eternal Flame tree from Ludlow Civic society be accepted: <ul style="list-style-type: none"> • That the location of the tree does not cause any issue with mowing the area. • That a substantial tree guard be provided by the society & mulch be put down during planting. 	Inform Civic Society of Committee decision.	Complete	May 2025

Services Committee
Items to Action

11/09/2025

	<ul style="list-style-type: none"> That a plaque may be installed, funded by the Society providing the wording & design are approved by Ludlow Town Council. 			
S24/182	<u>LINNEY RIVERSIDE PARK – PARKING METER MAINTAINANCE</u> That the annual service / maintenance agreement provided by Flowbird at cost of £591.00 for 2025/2026 be approved.	Contact Flowbird	Complete	May 2025
S24/184	<u>TOWN CENTRE TREE PLANTERS</u> That two tree planters containing Mountain Ash saplings, currently located on Events Square, are relocated to Castle Gardens on a permanent basis.	Planters to be relocated	Complete	May 2025
S24/186	<u>BIENNIAL TREE SURVEY</u> That subject to trees 0047-0057 being removed from the list, the quotation from LLanerch Arboriculture of £972.00 (less the removed trees) to undertake a tree survey be approved and funded from budget 410/ 4402.	Contact LLanerch Arboriculture to arrange survey.	Complete	May 2025
S24/187	<u>UPDATES TO LUDLOW MUSEUM AT THE BUTTERCROSS SIGNAGE</u> That the quotation of £409.00 from Think Graphic to replace the signage on the lift and at the bottom of the staircase, refit artwork to both sides of a newly refurbished A board be approved and funded from budget 119 / 4222.	Contact Think Graphic to arrange for signs to be done.	Complete	May 2025.

Services Committee
Items to Action

11/09/2025

S24/180	<u>LETTER FROM LUDLOW 21</u> That subject to a public consultation and ongoing agreement for the maintenance of the site post planting, the request from Incredible Edible Ludlow, to plant an orchard of 20-30 trees on open land at Weyman Road be approved.	Inform Incredible Edible of decision & arrange public consultation. (KA)	Letter sent & online survey for consultation arranged.	Complete May 2025.
S24/181	<u>TOWN CENTRE PLANTING</u> That the red, white & blue planting scheme for 2025 to commemorate the 80th anniversary of VE Day be approved.	Arrange planting (JR/GW)	Complete	May 2025
S24/101	<u>CASTLE GARDENS – WALLS & SURVEY WORKS</u> That the Civic Society be approached with regards to assistance and advice for the project, and a further report to be bought back to Services Committee.	Approach civic Society for advice. (KA)	Request sent to Civic Society. Resent 12 th March. Response received June 25. Report to be bought back to Services.	Complete July 25.
S25/023	<u>MAY FAIR</u> That the May Fair organiser be cautioned that causing even minor damage to properties is not acceptable, and to reassure the resident that	Letter sent to residents (GW)	Complete.	July 2025

Services Committee
Items to Action

11/09/2025

	Ludlow Town Council takes the matter seriously organiser.	Contact May Fair organiser. (GW)	Complete	July 2025
S25/039	<u>CASTLE GARDENS – REQUEST FROM GUERRILLA GARDENERS</u> To approve the purchase, with funds from budget code 410/4303, and supply £200 worth of Westland Farm Manure from Homecare to Guerilla Gardeners to mulch the plants during the ongoing drought conditions.	Advise GG's of decision. Collect and deliver manure to Castle Gardens.	Complete	Complete. July 2025
S25/042	<u>BIENNIAL TREE SURVEY REPORT</u> To note the report and that quotations to be sought and brought back to next Services Committee meeting in September.	Quotations brought to Sept 2025 Services Committee.	Complete	Sept 2025
S25/059	<u>SEVERN TRENT – BATHING WATER QUALITY INVESTIGATIONS</u> To approve the request from Severn Trent to install a temporary auto-sampler kiosk at the same bankside location as in 2022.	Severn Trent to be updated.	Complete	Sept 2025
S25/055	<u>LINNEY PLAY AREA ACCESS QUERY</u> That social media be utilised to remind the public about keeping dogs under control and cleaning up after them.	Discussed with Comms and Marketing Officer.	Complete	September 2025

Services Committee
Items to Action

11/09/2025

ITEMS TO BE COMPLETED				
June 2021				
DA/SER/21/03	<u>WHEELER ROAD SKATE PARK</u> To consider an offer to facilitate an online survey with the young people who use the skate park.	To link to the work already being undertaken by the Youth Forum. (GW)	Consultation would need to be undertaken in-house. To put on Services agenda for consideration.	
November 2022				
S22/069	<u>PLAY AREA UPDATES – WHEELER ROAD AND HOUSMAN CRESCENT</u> To hold back on the replacement of the climbing wall at Wheeler Road play area until nearby CCTV is operational, and a conversation has been had with South Shropshire Youth Forum.	Bring updated costs to Committee when CCTV is connected. (KA)		
June 2023				
S23/006	<u>LAND ADJACENT TO 8-10 HENLEY ORCHARDS</u> To approach Shropshire Council and ask them to	Contact Shropshire	Awaiting response from SC. Chased	

Services Committee
Items to Action

11/09/2025

	prove ownership of the hedge lies with Ludlow Town Council.	Council (KA)	up 16.9.2023 No mention of boundaries on deeds.	
September 2023				
S23/062	<u>FAMILY FRIENDLY AUDIT OF LUDLOW MUSEUM AT THE BUTTERCROSS</u> That further details of suggested actions will be brought back to Services Committee for consideration, with costings.	Ongoing (KA)		
February 2024				
S23/150	<u>UPDATED INFORMATION AT LUDLOW TOWN COUNCIL SITES</u> That a report be brought back to next Services Committee detailing costings of permanent signage displaying What 3 Words location references to be funded from contingencies/ reserves.	Contact signwriter for quotes. (KA/JC)		
April 2024				
S23/175	<u>PUBLIC CONVENIENCES</u> That the implementation of rules and guidelines for public conveniences maintained by Ludlow Town Council be approved. Including: No Smoking, Assistance dogs only, use of sanitary bins provided	Contact signwriter for quotes. (KA/JC)		

Services Committee
Items to Action

11/09/2025

	& no anti-social behaviour. Designs and costings for signage to be bought back to Committee for consideration.			
October 2024				
S24/075	<u>LUDLOW MARKET UPDATE</u> That a report from the Market Officer containing costings and practicalities for Ludlow Town Council to install a Wi-Fi hub on the market be bought back to a future Committee meeting for consideration.	Market Officer to bring report to next meeting. (TC/Border Computers)		
January 2025				
S24/155	<u>SHROPSHIRE COUNCIL PLAY AREA INFORMATION</u> That Shropshire Council confirm that they hold the title for the play areas at St Johns Lane, Steventon New Road, Tollgate Road, Vashon Close, Parys Road, Fishmore View, Friars Field, Normandie Close, Dahn Drive (2 play areas). That a risk assessment and ground zero costings be bought back to Committee for consideration.	Chased SC for information – August 2025 (KA) To create the framework for a ground zero costing and risk assessment (GW)	Template created & approved by Committee.	Complete April 2025.

Services Committee
Items to Action

11/09/2025

S24/165	<u>TREE REPORTS AND QUOTATION</u> To approve the submission of Tree Conservation Area applications for the specified works on the Irish yew (Tree of Light), Cherry plum, and Sawara cypress (leylandii) in Castle Gardens; and that all works are undertaken by a suitability qualified contractor.	Application to be processed. (KA)		
APRIL 2025				
S25/012	<u>HENLEY ROAD CEMETERY</u> That the scope of the report should include costings to widen the existing path to the Babies' Memorial Area to ensure it is wheelchair accessible; that the wooden arch be modified to allow comfortable wheelchair access; and that the arch planting be reviewed to avoid species with sharp thorns.	Costings to be sought for widening of path & a wider arch. (CA)		
S25/016	<u>CASTLE STREET TOILET COIN BOXES</u> That approval be given to seek quotations for the installation of facilities to enable card payments at the Castle Street Car Park toilets, and that a report on costings and feasibility be brought back to the Committee for consideration.	Obtain quotes for card payment charges. (KA)		

Services Committee
Items to Action

11/09/2025

S25/020	<u>LUDLOW MARKET STRUCTURAL REPORT</u> To approve that two local fabrication companies be invited to provide quotations for repairs or replacement of corroded or damaged parts of the market stalls.	Contact two fabrication companies for quotes. (GW)		
JULY 2025				
S25/040	<u>CASTLE-GARDENS – REQUEST FROM BENCH VOLUNTEERS</u> To approve a request from Bench Volunteers that the council purchases and supplies bench maintenance/repair materials up to a value of £305.00. The expenditure will be from budget code 302/4222.	Contact volunteers & purchase required materials.		
S25/041	<u>API NATIONAL PLAY STRATEGY</u> To ask Shropshire Council what action they will be taking in relation to the play strategy.	Approach Shropshire Council.		
S25/043	<u>WEYMAN ROAD COMMUNITY ORCHARD</u> To approve the development of the orchard in principle, and that plans and costings for trees, mulch and tree guards to be bought back to Services Committee for further consideration.	Costings for materials to be sought. (Incredible edible to fund trees)?23/4/25 meeting S24/180		
SEPTEMBER 2025				

Services Committee
Items to Action

11/09/2025

S25/054	<p><u>LINNEY PLAY AREA ACCESS QUERY</u></p> <p>Fencing was deemed inappropriate due to cost and the site's susceptibility to frequent flooding. It was agreed that no public consultation will be undertaken at this time. However, the option of installing permanent signage regarding dog fouling will be investigated, and costings will be brought back to the committee for consideration.</p>	<p>To look at signage costs and options.</p> <p>Bring back to Services Committee.</p>		
S25/063	<p><u>QUOTATIONS FOR TREE WORKS</u></p> <p>That the quotation of £2,390.00 +VAT from Benbow Brothers Ltd be accepted.</p>	<p>Awaiting Benbows to complete the works.</p>		

ITEM 9.

PRIDE OF PLACE LITTERPICKING

PRIDE OF PLACE LITTERPICKING

Report No. SS/25/24

**Services Committee
15th October 2025**

1. INTRODUCTION

- 1.1 Ludlow Pride of Place scheme was established in 2005 with the objective of making Ludlow a tidier place and to encourage civic pride in the town.

2. RECOMMENDATION

- 2.1 To consider Ludlow Town Council (either a Councillor, or a member of staff) co-ordinating Ludlow Pride of Place litterpicks from January 2026, if no-one else steps in to leading the role.

3. PRIDE OF PLACE LITTERPICKING

- 3.1 Local resident, Mike Beazley, has been coordinating Pride of Place litterpicks since 2018.

He will be stepping back from this co-ordination role and wants to hand over the running of the group to someone else at Christmas.

The main group of volunteers meet on the third Saturday morning each month.

- 3.2 The volunteers also help at large town events such as the Food Festival, annual celebrations in the Castle and the Fringe Festival.

4. COULD LUDLOW TOWN COUNCIL HELP?

- 4.1 The role involves organising litterpicks (locations and times/dates), insuring the group and keeping a stock of equipment (bags, bag hoops, litterpickers, high vis waistcoats etc).

- 4.2 Coordinating collection of waste by Shropshire Council.
- 4.3 The role could be undertaken by a Councillor (if anyone wished to volunteer) or a member of office staff.
- 4.4 Take on the social media for Ludlow Pride of Place (specifically Facebook). This page involves publicising litterpick events and also local news around Ludlow such as from the Town Council and Regeneration Focus Group.

[Facebook](#)

5. BUDGET

- 5.1 The group does not have any funding and all consumables have in recent years been purchased by the resident.
- 5.2 Ludlow Town Council has a Climate Action budget that could be used for the purchase of any equipment needed. There is an annual budget of £860 and last years expenditure was £140.00.

We would anticipate an annual expenditure of up to £200 to replace broken equipment and purchase sacks.

Deputy Town Clerk
October 2025

Implications

Wards Affected (All)

Financial (as stated within the report)

Health & Safety (not applicable)

Law & Order (not applicable)

Environmental Implications (not applicable)

ITEM 10.

ST JOHNS GUARDIANS

ST JOHN'S GUARDIANS UPDATE

Report No. SS/25/25

**Services Committee
15th October 2025**

1. INTRODUCTION

- 1.1 St Johns Guardians volunteer group was set up in July 2025 to assist the DLF with the maintenance of flower beds and shrubs in St John's Gardens.

2. RECOMMENDATION

- 2.1 To note success of the first event.
- 2.2 To consider the volunteer groups Terms of Reference in Appendix 1.
- 2.3 To consider expenditure on bulbs.

3. FIRST EVENT OF ST JOHNS GUARDIANS

- 3.1 Despite wet weather the first event of St Johns Guardians took place on 17th September.

The Deputy Mayor, a couple of volunteers and the DLF supervisor made great progress in clearing a couple of flower beds and received lots of interest from neighbours and passersby, including the gift of hot drinks.

- 3.2 One of the volunteers is keen to assist in organising the volunteer sessions and with the planting/maintenance at the site in future.



4. PLANTING/ FUTURE EVENTS OF ST JOHNS GUARDIANS

- 4.1 We would like to purchase some bulbs to plant in the recently cleared beds to give the area some late winter/early spring colour.

A St Johns Guardian volunteer session will be publicised and held to plant the bulbs.

- 4.2 Over the next couple of months we will put together a plan for planting of perennial, drought resistant shrubs, to be planted in the spring and this will be brought to Services Committee for consideration and approval.

5. BUDGET

- 5.1 Expenditure of £400 on bulbs to be planted by volunteers and LTC staff before mid-December. There is a budget of £2,720 remaining for plants in this financial year.

A list of bulbs to be purchased is shown in Appendix 2.

Deputy Town Clerk
October 2025

Implications

Wards Affected (All)

Financial (as stated in the report)

Health & Safety (not applicable)

Law & Order (not applicable)

Environmental Implications (not applicable)

ST JOHNS GUARDIANS VOLUNTEER GROUP

TERMS OF REFERENCE

MEMBERSHIP

1. The volunteer group will consist of councillors and members of the public who are supported by Town Council staff.

PROCEDURES

2. The volunteers will meet to discuss plans for approval by Services Committee. The volunteers will periodically at St Johns Gardens undertake gardening and tidying up tasks. Risk assessment and H&S will be managed by Town Council staff.

REMIT

3. **Main Purpose**
To assist the Town Council in maintaining the perennial planting in the beds at St Johns Gardens, St Johns Road, with the aim of creating a peaceful, welcoming and relaxing public space.
4. **Approach**
A co-ordinated approach to ensure work is undertaken in a timely manner and has been approved by the Town Council.

REPORTING

5. The group does not have delegated powers to make decisions or expenditure on behalf of the Town Council and should not exceed its purpose and remit (above).
6. The group reports to the Services Committee periodically.

Town Clerk
10/10/2025

Farmer Gracy



[Puschkinia libanotica](#)

Sale price

£10.00

100 bulbs

Decrease quantity for Puschkinia libanotica
Increase quantity for Puschkinia libanotica



[Chionodoxa 'Pink Giant'](#)

Sale price

£12.00

100 bulbs

Decrease quantity for Chionodoxa 'Pink Giant'
Increase quantity for Chionodoxa 'Pink Giant'



[Narcissus 'Sunlover'](#)

Sale price

£29.40

60 bulbs

Decrease quantity for Narcissus 'Sunlover'
Increase quantity for Narcissus 'Sunlover'



[Narcissus 'Dutch Master'](#)

Sale price

£27.00

60 bulbs

Decrease quantity for Narcissus 'Dutch Master'
Increase quantity for Narcissus 'Dutch Master'



[Muscari armeniacum](#)

Sale price

£13.00

100 bulbs

Decrease quantity for Muscari armeniacum
Increase quantity for Muscari armeniacum



[Iris 'Dwarf Mix'](#)

Sale price

£22.50

90 bulbs

Decrease quantity for Iris 'Dwarf Mix'
Increase quantity for Iris 'Dwarf Mix'



[Crocus 'Mixed Colours'](#)

Sale price

£26.00

100 bulbs

Decrease quantity for Crocus 'Mixed Colours'
Increase quantity for Crocus 'Mixed Colours'



[Allium 'Purple Sensation'](#)

Sale price

£23.20

Regular price

~~£29.00~~

100 bulbs

Decrease quantity for Allium 'Purple Sensation'
Increase quantity for Allium 'Purple Sensation'

ITEM 11.

PLANTING TASK AND FINISH GROUP

NOTES FROM LTC PLANTING TASK AND FINISH GROUP

Meeting: Thursday 18th September 2025 at the Guildhall, 2pm

Attendees: Cllr Taylor

Deputy Town Clerk, Kate Adams; DLF Supervisor, Mark Hilton; Admin Assistant, Jill Rose

Phil Weaver (Epic Cycles & Chamber of Trade), Geraldine Ward (Flower Box Action Group)

Apologies: Cllrs Cowell & Lyle

- **Temporary chair:** Cllr Taylor acted as temporary Chair for the meeting.

- **Consider Terms of Reference**

To suggest the following changes to the Terms of Reference to the Services Committee:

- At point 6 under Main Purpose for the wording to be changed to: To design an attractive, **sustainable** and environmentally friendly planting scheme for the planters in the town **centre** for the approval of the council.

- **Consider first draft of the Planting and Maintenance Plan**

Location of planters:

- It was agreed that there are far too many planters, lots of which are in poor condition and that water retention is a big issue to the properties of the planters.
- The newly refurbished Tower St planters are half the depth (so lighter) and have been fitted with a liner to assist water retention.
- The number of boxes needs to be reduced and future planter considerations should be smaller, plastic containers which are easier to maintain and move on a plant moving trolley. The current planters are not easy to manoeuvre.
- Tiered planters are unsustainable. This year they have been planted with better/ correct plants and not bedding. Compost and topsoil has been mixed with fertiliser. This is better for mixed hebes and lavender.
- 1/3 of planters need to be removed.

Identify locations of planters:

- Henley Road near the cemetery, A49 slip road, Opposite Co-Op on Sheet Road, Old Street flower beds (remove Old St planters), Weeping Cross Lane, Tower Street, Parkway, car parks, event and Market square
- Desired locations must be reflective of watering capability

Water retention suggestions:

- A shallow 'dish' could be installed within the planters

Sponsorship

- Feedback from the Chamber of Trade is that many businesses are keen to take part.
- Part of the sponsorship scheme should include printed and laminated 'care instructions' which are given to the business
- McConnells sponsor planter on Sheet Road and would be keen to be more involved.

Community involvement

- Businesses and residents need to be brought on board with watering as this is a huge labour intensive task which is likely to increase in importance each year.

- **Next steps (to be considered by Services Committee):**

- An updated list of planters (following work and rationalisation already completed this summer by DLF).
- Assessment of each planter to be removed.
- Create a database of planters which highlights who is responsible for planting/watering/sponsorship
- Look at a planting scheme and availability of plants from local nurseries such as Madley, Farlow Farm and Philpotts
- Create a list of drought tolerant plants (using the Transport for Wales planting scheme for assistance).
- Also consider a bulb planting scheme
- Consider plans for sponsorship such as design of plaques, sign up sheets, costings
- Consider the idea of a dedicated area themed in line with the Britain in Bloom entry and allow others areas to be 'unthemed' e.g. general colours to allow perennials to be used, allow donation of plants, community engagement and herb boxes.
- Meet with Leominster in Bloom to get some ideas.
- Hanging baskets to be restricted to Castle Street toilets. The baskets around the square pose a health and safety issue due to watering, electric supply for market traders and the weight of the baskets. Could the square be decorated with bunting each summer instead? Planters could also be invested in for each corner of the market.
- Look at an 'adopt a box' scheme for residential areas with the help of Ludlow Flower Box Group

- **Next meeting dates:**

Thursday 16th October 10am at the Guildhall